

Roosevelt Union Free School District

Curriculum & Instruction Department 240 Denton Place, Roosevelt, New York (516) 345-7006 office (516) 377-4750 fax

Three Minute Walk-Through Observation

Centennial
 Ulysses Byas
 Washington Rose
 Middle School
 High School

Teacher: _____ **Subject/Grade:** _____ **Date:** _____ **Period/Time:** _____
Number of Students: _____

Purpose: *The three-minute walkthrough is a tool used for guiding teachers toward a continuous improvement. The walkthrough is a brief, focused classroom visit. This form should be used for reflection on instructional practices and as well as a guide towards self-initiated professional development. The role of the observer is to assume the role of coach as opposed to judge, leading teachers to reflective practices and to dialogue focused on curriculum and instruction. Below are the following practices observed in your classroom today:*

<p>PHYSICAL SETTING:</p> <p>Yes No</p> <p><input type="checkbox"/> <input type="checkbox"/> Student work displayed</p> <p><input type="checkbox"/> <input type="checkbox"/> Print rich environment and Instructional posters on walls</p> <p><input type="checkbox"/> <input type="checkbox"/> Availability of manipulatives</p> <p><input type="checkbox"/> <input type="checkbox"/> Furniture allows for grouping</p> <p><input type="checkbox"/> <input type="checkbox"/> Adequate space for activities</p> <p><input type="checkbox"/> <input type="checkbox"/> Classroom organized in a manner conducive for success</p> <p><input type="checkbox"/> <input type="checkbox"/> Technology readily available</p> <p><input type="checkbox"/> <input type="checkbox"/> Room clean and neat</p>	<p>ACTIVITIES IN PROGRESS:</p> <p>Yes No</p> <p><input type="checkbox"/> <input type="checkbox"/> Lecture</p> <p><input type="checkbox"/> <input type="checkbox"/> Teacher Demonstration</p> <p><input type="checkbox"/> <input type="checkbox"/> Teacher/Student Discussion</p> <p><input type="checkbox"/> <input type="checkbox"/> Student/Student Discussion</p> <p><input type="checkbox"/> <input type="checkbox"/> Cooperative group activity</p> <p><input type="checkbox"/> <input type="checkbox"/> Student using technology</p> <p><input type="checkbox"/> <input type="checkbox"/> Silent Reading</p> <p><input type="checkbox"/> <input type="checkbox"/> Independent Seat work</p>
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<p>CURRICULUM:</p> <p>Yes No</p> <p><input type="checkbox"/> <input type="checkbox"/> Curriculum standards and performance indicators are evident (clearly articulated and stated on the Board)</p> <p><input type="checkbox"/> <input type="checkbox"/> Curriculum Alignment Evident (i.e., C-I-A)</p> <p><input type="checkbox"/> <input type="checkbox"/> Builds upon student academic background</p> <p><input type="checkbox"/> <input type="checkbox"/> Links to life, career, and continuing education</p>	<p>LESSON PLAN DEVELOPMENT:</p> <p>Yes No</p> <p><input type="checkbox"/> <input type="checkbox"/> Aim/Objective stated on the Board</p> <p><input type="checkbox"/> <input type="checkbox"/> Addresses goals/objective of lesson</p> <p><input type="checkbox"/> <input type="checkbox"/> Provides vocabulary relevant to lesson</p> <p><input type="checkbox"/> <input type="checkbox"/> Materials/resources support lesson</p> <p><input type="checkbox"/> <input type="checkbox"/> Evaluates/assesses learning acquisitions</p> <p><input type="checkbox"/> <input type="checkbox"/> Aligns to curriculum and learning standards</p> <p><input type="checkbox"/> <input type="checkbox"/> Evidence of homework assignment/review</p>
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<p>INSTRUCTION:</p> <p>Yes No</p> <p><input type="checkbox"/> <input type="checkbox"/> Delivery engages all students</p> <p><input type="checkbox"/> <input type="checkbox"/> Communicates <i>WHAT</i> is being taught</p> <p><input type="checkbox"/> <input type="checkbox"/> Communicates <i>WHY</i> concepts are being taught</p> <p><input type="checkbox"/> <input type="checkbox"/> Clear use of vocabulary terms relevant to lesson</p> <p><input type="checkbox"/> <input type="checkbox"/> Reviews previously taught skills and concepts</p> <p><input type="checkbox"/> <input type="checkbox"/> Evidence of differentiating instruction</p> <p><input type="checkbox"/> <input type="checkbox"/> Aligns with curriculum and learning standards</p>	<p>ASSESSMENT:</p> <p>Yes No</p> <p><input type="checkbox"/> <input type="checkbox"/> Expectations clearly communicated</p> <p><input type="checkbox"/> <input type="checkbox"/> Use of rubrics</p> <p><input type="checkbox"/> <input type="checkbox"/> Use of higher level questioning</p> <p><input type="checkbox"/> <input type="checkbox"/> Student self reflection practices</p> <p><input type="checkbox"/> <input type="checkbox"/> Multiple assessments</p> <p><input type="checkbox"/> <input type="checkbox"/> Open response questions with scoring guide</p> <p><input type="checkbox"/> <input type="checkbox"/> Alignment to curriculum</p>
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<p>ORGANIZATION:</p> <p>Yes No</p> <p><input type="checkbox"/> <input type="checkbox"/> Instructional time is maximized</p> <p><input type="checkbox"/> <input type="checkbox"/> Few interruptions</p> <p><input type="checkbox"/> <input type="checkbox"/> Student time on task maximized</p>	<p>CULTURE:</p> <p>Yes No</p> <p><input type="checkbox"/> <input type="checkbox"/> Maintains high expectations for all students</p> <p><input type="checkbox"/> <input type="checkbox"/> Teacher exhibits positive attitude toward students</p> <p><input type="checkbox"/> <input type="checkbox"/> Students exhibit a sense of comfort/belonging</p>
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<p>TEACHER LEADERSHIP:</p> <p>Yes No</p> <p><input type="checkbox"/> <input type="checkbox"/> Vision and Mission for student learning clear and posted</p> <p><input type="checkbox"/> <input type="checkbox"/> Classroom management orderly/well managed</p> <p><input type="checkbox"/> <input type="checkbox"/> Serves as a role model</p> <p><input type="checkbox"/> <input type="checkbox"/> Professional language, diction, and enunciation</p> <p><input type="checkbox"/> <input type="checkbox"/> Professional and appropriate attire</p>	<p>PROFESSIONAL DEVELOPMENT:</p> <p>Yes No</p> <p><input type="checkbox"/> <input type="checkbox"/> Demonstrates use of researched based strategies</p> <p><input type="checkbox"/> <input type="checkbox"/> Demonstrates use of best practices</p> <p><input type="checkbox"/> <input type="checkbox"/> Demonstrates an understanding of pedagogy</p> <p><input type="checkbox"/> <input type="checkbox"/> Professional development embedded into classroom instruction</p>
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SUPPLEMENT SUPPORT:

Volunteer(s) in class
 Student Teacher
 Special Education Teacher
 Teacher Assistant

SUGGESTIONS

Observer: _____ **Position:** _____
"If I am walking with two other men, each of them will serve as my teacher. I will pick out the good points of the one and imitate them, and the bad points of the other and correct them in myself."