

Roosevelt Union Free School District

ADMINISTRATIVE OFFICES 335 East Clinton Avenue Roosevelt, NY 11575 Tel: (516) 345-7001 Fax: (516) 345-7326 www.rooseveltufsd.com

Board of Education

Robert Summerville, President
Frank Scott, Vice President
Wilhelmina Funderburke, Trustee
Robert Miller, Trustee
Alfred T. Taylor, Trustee

Superintendent of Schools

Robert-Wayne Harris

Superintendent's Parent Concerns/Complaint Form

Name of School _____ Date _____ Time _____ am/pm

Name of Student _____ Grade _____ ID Number _____

Address _____ Phone _____ Cell _____

Person Filing Complaint _____ Relation to Student _____

Nature of Complaint _____

Action Requested _____

Has a previous complaint been filed Yes _____ No _____ Date _____

Person/Office complaint filed _____

Resolution _____

Complaint Resolved _____ Further Action Required _____

Signature/Title _____ Date _____